

DEPARTMENT OF PUBLIC ADMINISTRATION

PO:- Public administration is the implementation of government Policies. Today Public administration is often regarded as including some responsibility for determining the policies and programs of government .Specifically it is Planning, organizing , directing, coordinating and Controlling of government operations. So with all these aspects students learn not only how government and policies are implemented but all learn how to run any institution.

PSO:-Public Administration is a field in which leaders serve communities to advance the common good and effect positive change. Public Administration professional are equipped with skills to manage at all levels of government as well as non-profit organization.

It Prepares students to enter as advance their career as they explore government and functioning students are tasked with becoming competent leaders through a work that involve high level knowledge and understanding of various dimensions.

PUBLIC ADMINISTRATION CO	
SEMESTER - 1	
PAPER - 1 PRINCIPLES OF PUBLIC ADMINISTRATION	
CO-1	To Learn about Nature and scope of public administration its social science Development of the discipline to the study of public administration. Contemporary approaches Behavioral system and structural functional approaches and New public administration.
CO-2	Students will get to Know about Both formal and informal relatives and indispensable component of any organization. Basic structures of organization its concept of line and staff. Department public corporation head quarters and fluid agencies.
CO-3	To Learn about Centralization, Decentralization and Delegation. Integration and Disintegration.
CO-4	To Learn about administrative Process Decision making communication leadership team building supervision and Controlling.
PAPER - 2 THEORIES OF PUBLIC ADMINISTRATION	
CO-1	To Learn about Principles of Public Administration. Human relation, Classical theory and Scientific management school.
CO-2	Students will get to Know about management Aids Budgeting process which is the process by which the financial policy of a public agency is formulated enacted and carried out.
CO-3	To Learn about organized administration solve problems and better management related to some issues like Citizen Charter, Good governance, Right to information, Time management, office management, file system etc.
CO-4	Students will learn about accountability of public administration legislative control, executive control, judicial control, public control and internal control.
PAPER - 3 INDIAN ADMINISTRATION	
CO-1	To learn about evolution of Indian administration and Indian administration during British rule.
CO-2	Students will get to Know about democratic system along with the election of the post of the representative. President, Prime minister, council of ministers Cabinet and Cabinet Secretariat.
CO-3	To Learn about Departments attached offices subordinates procedure of work Organization and working of Home and finance minister.
CO-4	Students will get to Know about the Separation of Power between center and state. State relations, financial and administrative reforms.

PAPER - 4 DEVELOPMENT ADMINISTRATION	
CO-1	To learn about policies of administration, Programs and about the evolution of the theory of development.
CO-2	To learn about Public and development administration Dichotomy and concept of administrative Development.
CO-3	To learn about development and modernization, concept of economic development.
CO-4	To learn about Political and social development and Features of public administration in developing Countries.
SEMESTER-2	
PAPER - 1 STATE ADMINISTRATION	
CO - 1	To learn about Administration at the State Level, State secretariat, Directorate Relationship, Planning Process, and Board of Revenue.
CO - 2	Students will get to Know about Administration at the district Level Role of Collector Law and order, District Superintendent of Police - Power and Function.
CO - 3	To learn about Administration at Sub-Divisional Level, Tehsil and Revenue Inspector Level and Patwari Circular Level.
CO - 4	Students will get to know about establishment of new public welfare, Minister - Secretary Relationship, Administrative Reform {ARC},Administrative Corruption - Lokpal and Lok Ayukta.
PAPER - 2 MUNICIPAL GOVT OF INDIA	
CO - 1	Students will get to know about local self govt its scope and importance.
CO - 2	To learn about Local Municipalities, Town Areas, Cantonment and Parastatal Bodies.
CO - 3	To learn about the Rules and regulations which will be applicable for municipal employees about its training , Promotion, Control of state over municipal administration, Executive Relationship.
CO - 4	To learn about problems of municipal Administration related to Urban Development and Refor required in local self Government.
PAPER - 3 RURAL DEVELOPMENT ANDTRIBAL WELFARE IN CHHATTISGARH	
CO - 1	To learn about Environmental Factors, Dimensions Concepts in Rural Development.

CO - 2	To learn about policy and Strategy, Approached, Rural Development, and Cornmunity Development Project.
CO - 3	Students will get to know about Various Rural Development Schemes and Current Development Schemes like MNARENGA.
CO - 4	To learn about Tribal Welfare in Chhattisgarh, District, Block and Village level, problems of Tribal welfare scheme.
PAPER - 4 PANCHAYATI RAJ WITH SPECIAL REFERENCE TO CHHATTISGARH	
CO - 1	To learn about Concept, Evolution of panchayati Raj system Committee.73rd Constitutional Amendment.
CO - 2	Students will get to know about structural, power and Functions of zila Panchayat, Janpad panchayat and Gram panchayat.
CO - 3	To learn about source of Revenue in Panchayati Raj system, state control over panchayat Raj institutions, Rote of panchayati Raj for weaker sections and women
CO - 4	To learn about Executive Relationship, Political Parties, pressure Groups, CSO's Problem's of panchayati Raj System.
SEMESTER - 3	
PAPER - 1 COMPARATIVE PUBLIC ADMINISTRATION	
CO - 1	To learn about Evolution, Concept, Scope and Significance in Comparative Public Administration.
CO - 2	To learn about institutional Behavioral, System, Structural, Functional, Ecological, Problem of Comparative Research.
CO - 3	To learn about Weber's Typology of Authority and Riggs's Typology.
CO - 4	To learn about Features of Administration System in U.K., France, China and U.S.A. about Independent regulatory commission in U.S.A, Role Communist Party in China.
PAPER - 2 HUMAN RESOURCE DEVELOPMENT AND PERSONNEL ADMINISTRATION	
CO - 1	To learn about Nature and Concept in public personnel Administration and Human resource management.
CO - 2	To learn about Meaning, Nature and Importance of Bureaucracy with its merit system.
CO - 3	To learn about recruitment position, classification and Training of personnel with reference to U.K., U.S.A and France.
CO - 4	To learn about Promotion, Discipline,' Morale and Motivation.
PAPER - 3 RESEARCH METHODOLOGY IN PUBLIC ADMINISTRATION	

CO -1	To learn about Research design, Objectives, Concepts, ideal of sampling Quota sampling, Use of Random number.
CO - 2	To learn about Construction of questionnaires, Advantages and limitations of mailed
CO - 3	To learn about various methods of Data Collection, Conservation Case study and Scaling Techniques.
CO - 4	To learn about Measurement of Central Tendency Mean Median Mode Report Writing.
PAPER - 4 ADMINISTRATION LAW	
CO - 1	To learn about nature, scope of Administration Law.
CO - 2	To learn about importance of Delegated Legislation procedure of delegated legislation and Judicial control over delegated Legislation.
CO - 3	To learn about Administrative Trivunals, Legislative and Judicial control over Administrative Tribunals.
CO- 4	To learn about Nature Justice, Legal Remedies. Liabilities of Sate.
SEMESTER - 4	
PAPER -1 CIVIL SERVICE IN INDIA	
CO - 1	Students will get to Know about civil service in India its structure Recruitment Training Promotion Practice etc.
CO - 2	To learn about Salary Administration, Learning and Staff Development. Public Service Commission.
CO - 3	To learn about political Right, condition of service and Morale and Motivation
CO -4	To learn about Civil Service Rules Removal and Appeals and Reprisal of Civil Grievance.
PAPER -2 ADMINISTRAVTIVE THINKERS	
CO - 1	To learn about Kautilya concept of State, Minister and the. council of Ministers their functions and power Local , Revenue, Military Administration, Administration of Foreign Affair.
CO - 2	To learn about F.W. Taylor Mechanism of Management, Scientific management its definition, objective principles, Merits and Demerits Impact.
CO -3	To learn about fulary Parkar Follet, Leadership, Herbert simon and Approach Decision Making.
CO - 4	To learn about Max 'Weber, Types of Authority, importance Few' Riggs, Ecological theory, Administration and Comparative Administration.

PAPER - 3 MANAGEMENT OF PUBLIC ENTERPRISES AND INDUSTRIAL RELATION	
CO - 1	To learn about public utilities and their regulation role of public and problems of Nationalization.
CO - 2	To learn about Form of organization, government: control, Parliamentary Accountability.
CO - 3	To learn about Management Personnel Finance, prancing ,Problems of industrialization and e Social Structure of industry-corporate
CO - 4	To learn about Labor welfare and its influence on industrial efficiency and industrial housing and slum clearance. Role of trade Unions. Social Security in India U.K. And U.S.A.
PAPER - 4 FINANCIAL ADMINISTRATION	
CO - 1	To learn about Meaning, Importance of Financial Administration, Constitutional provision and Central-State Financial Relations.
CO - 2	Students will get to know about Budget, Types of Budget and Executive, Board or Commission type.
CO - 3	To learn about Budget Techniques Lump-sum Budget, Performance of Budget, Parliamentary Approval Execution of Budget and Accounting of Funds and Audit.
CO - 4	To learn about Control Over public Accounting, parliamentary control parliamentary committees Finance Committees and Eleventh Five year Plan.